



S T U D E N T A C C O M M O D A T I O N

EXIT CLEANING CHECKLIST

Unit #	
Room #	
Tenant Name	
Date	

All items below must be completed before your final inspection. Any items not cleaned to the required standard will be cleaned by management's contractor and charged to your bond.

BED ROOM

☐	Walls and skirting boards washed top to bottom <i>Use Sugar Soap and a flat swivel head mop. Any marks left behind will be charged to clean, patch and paint.</i>
☐	Ceiling fan cleaned (both sides of blades) <i>Use suds and warm water.</i>
☐	Windows, window tracks, flyscreens and sills cleaned inside and out
☐	Verticals/blinds professionally cleaned and tracks wiped <i>Vacuuming is not sufficient. Soak in the bath with Napisan and detergent, or arrange professional cleaning.</i>
☐	Wardrobe cleaned inside — all shelves, hanger rail, walls and surround <i>Use Gumption. Remove all marks from back and side walls.</i>
☐	Doors wiped and cleaned (both sides, including behind the door) <i>Use Gumption.</i>
☐	Light fittings and switches clean and in working order <i>Remove light covers in bathroom and kitchen to clear insects.</i>
☐	Cobwebs removed from cornices, walls and ceiling throughout
☐	Carpet professionally cleaned — receipt provided to office <i>This is a lease requirement. You must provide a receipt.</i>
☐	Mattress protector in place and clean <i>If removed or mattress is stained, steam cleaning will be charged.</i>

BATHROOM / ENSUITE

☐	Shower recess, shower screen, tiles and grout thoroughly cleaned <i>Remove all mould and soap scum buildup. Use bathroom cleaners on grout.</i>
☐	Toilet cleaned inside and out <i>Remove the toilet seat (2 wing nuts underneath), wash in warm water with disinfectant, then reattach.</i>
☐	Vanity, mirror, sink and taps cleaned <i>Descale taps. Ensure no mould around sink or vanity edges.</i>
☐	Exhaust fan cover removed and cleaned <i>Remove dust and dirt buildup.</i>
☐	Wall and floor tiles scrubbed — grout free of mould and discolouration
☐	Ledges and top of tiles dust-free
☐	Skirting boards dusted and washed
☐	Floor swept and mopped

KITCHEN

☐	Oven and racks cleaned inside and out <i>Use ammonia-based spray and a steel pot scrub. The top of the oven can be cleaned by releasing the spring holding the top element (ask office for directions).</i>
☐	Cooktop cleaned — all baked-on residue removed <i>Use Cerapol (may take several attempts). Use a sponge-type cloth only.</i>
☐	Rangehood and filters cleaned inside and out <i>Remove filters, soak to dissolve oil/fat buildup. Can be washed in the dishwasher.</i>
☐	Dishwasher cleaned inside and out <i>Pay attention to the lip at the bottom, inside of door and sides where scum builds up. Remove and wash the bottom filter.</i>
☐	Fridge and freezer cleaned and defrosted (if applicable)
☐	Kitchen cupboards cleaned inside and out <i>Pay special attention to top shelves (Gumption). Cutlery drawer insert taken out and scrubbed. Bottom drawer emptied. Clean under shelving and under bench top edges.</i>
☐	Sink, taps and drains descaled and cleaned <i>Remove all mould and debris from drains.</i>
☐	Benchtops and splashbacks wiped clean
☐	Windows, tracks, flyscreens cleaned
☐	Floor swept and mopped

LIVING / COMMON AREAS

☐	Walls wiped clean — marks and scuffs removed <i>Use Sugar Soap. Marks and dents visible at inspection will be repaired and charged by management.</i>
☐	Air-conditioner wiped inside and out, filters rinsed clean
☐	Washer/dryer cleaned inside and out <i>Empty and rinse the lint filter. Clean the top of the dryer for dust buildup. Wipe light fittings and walls in laundry.</i>
☐	Doors wiped and cleaned (both sides)
☐	Skirting boards dusted and washed
☐	Light fittings and switches cleaned
☐	Cobwebs removed throughout the unit
☐	Floor vacuumed and mopped

GENERAL

☐	All personal belongings removed from the unit
☐	All rubbish removed from the unit and disposed of properly
☐	Carpet professionally cleaned — receipt provided to office
☐	All keys and fobs returned to the management office
☐	Mail redirected via Australia Post

By signing below, I confirm that I have completed all cleaning items listed above to the required standard and understand that any items not completed will be cleaned at my expense and deducted from my bond.

Tenant Name	
Signature	
Date	

Management	
Signature	
Date	